



***Position Description***

<b><i>Department</i></b>	Facilities
<b><i>Position Title</i></b>	Building Maintenance Tech III
<b><i>Grade</i></b>	6
<b><i>Reports To</i></b>	Supervisor – Facilities (Building Maintenance)
<b><i>FLSA</i></b>	Non-Exempt
<b><i>Approved Date</i></b>	September 1, 2003
<b><i>Revised Date</i></b>	February 23, 2016
<b><i>Purpose</i></b>	Perform a variety of skilled tasks in the installation, maintenance and repair of Airport structures and equipment.
<b><i>Duties &amp; Activities</i></b>	Responds to daily work orders utilizing accepted principles and practices, to perform repairs, upgrades and preventative maintenance in and around the Airport facility.
	(Painter) Perform journeyman level work in painting, finishing and maintaining of interior and exterior surfaces and structures. Prepares surfaces for painting, applies finishes and undercoates. Safely operate and maintain all painting equipment
	(Carpenter) Perform skilled work in the construction and repair of structures made of wood, plaster, concrete or brick. This includes furniture, offices, roofs and other projects. Follows blueprints, plans and applicable codes.
	Apply professional skill in the inspection and any required repair of low pressure boilers.
	Maintain all tools and equipment in safe, working order.
	Maintains regular and punctual attendance. Works extended hours, outside of regular shift schedule, as required by operational needs.
	Respond to and assist with Airport emergencies. Perform other duties as assigned.
<b><i>Role Definition</i></b>	Individual Contributor
<b><i># of Direct Reports</i></b>	None
<b><i># of Indirect Reports</i></b>	None
<b><i>Budget Responsibilities</i></b>	None
<b><i>Education &amp; Experience</i></b>	Minimum 3 years related work experience and/or certification training equivalent which clearly demonstrates the ability to perform all required

	duties with a minimum of supervisory direction.
<b><i>Language Skills</i></b>	Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.
<b><i>Math Skills</i></b>	Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and distance.
<b><i>Reasoning Ability</i></b>	Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.
<b><i>Computer Skills</i></b>	None
<b><i>Technical/Trade Skills</i></b>	Working knowledge of building structure installation and repair. This includes general practices, safety precautions, applicable state and local laws and regulations.
<b><i>Interpersonal Skills</i></b>	Typically has frequent contacts outside the workgroup.
<b><i>Licenses/Certifications</i></b>	Valid Driver's License and clean driving record history is required.
<b><i>Physical Effort</i></b>	Must continuously stand , walk or maintain physical exertion such as stooping, climbing, lifting material or equipment; some of which may be heavy or awkward.
<b><i>Job Environment</i></b>	Works between indoor and outdoor environments with regular exposure to factors such as temperature extremes, moving machinery, loud noise, and fumes that may cause noticeable discomfort or a moderate risk of accident or illness.
<b><i>Job Hazards</i></b>	There is regular exposure to conditions which are unpredictable or uncertain and which result in risk of personal injury.
<b><i>Job Pressures</i></b>	There are some deadlines or productivity standards, or the work is somewhat varied.